

# TOWN OF DAVIE

## TOWN COUNCIL AGENDA REPORT

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Dennis Andresky, Parks and Recreation Director, 954-797-1150

**DOCUMENT PREPARED BY:** Dennis Andresky, Parks & Recreation Director

**SUBJECT:** Resolution

**AFFECTED DISTRICT:** Townwide

**TITLE OF AGENDA ITEM:** A resolution of the Town of Davie, Florida, authorizing the Mayor to execute an amended agreement with Dina Sagarese for Preschool Program Service at Ivanhoe Community Center.

**REPORT IN BRIEF:** The Town's contractual vendor for Preschool Program Service is requesting to amend the current contract in order to extend the hours of operation as desired by the program users and to adjust the program fees to create a uniform session fee which reflects the representative increased operational costs for insurance, supplies and employee salaries. The contract is in its second of three allowable one year extensions. The requested changes are:

1. Extend program hours of operation for the Monday/Wednesday/Friday session from (9) hours per week to (10) hours per week and the hours of operation for the Tuesday/Thursday session from (6) hours per week to (8) hours per week.
2. Increase the fee for the Monday/Wednesday/Friday four week session (4 additional hours per month) from \$196 to \$240 and increase the fee for the Tuesday/Thursday four week session (8 additional hours per month) from \$160 to \$240.

The requested changes would go into affect on August 30<sup>th</sup>, 2004 for the fall program registration. This vendor has provided said service to the Town for eleven years and has consistently performed at an above satisfactory level. Staff recommends approval of the resolution based on its' findings that the extension of operational hours is beneficial to the community and the resultant program fees are representative of the general market for preschool service.

**PREVIOUS ACTIONS:** R-2001-8; R-2001-333; R202-269

**CONCURRENCES:** None

**FISCAL IMPACT:**

Has request been budgeted? N/A

If yes, expected cost: N/A

Account Name: Diversionary Afterschool and Preschool

Additional Comments: Additional revenue to Town of approximately \$20,000/year.

**RECOMMENDATION(S):** Motion to approve the resolution

**Attachment(s):** Resolution, amended contract and vendor letter.

RESOLUTION \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE AN AMENDED AGREEMENT WITH DINA SAGARESE FOR PRESCHOOL PROGRAM SERVICE AT IVANHOE COMMUNITY CENTER.

WHEREAS, the Town is desirous of sponsoring recreational programs for children of all ages; and

WHEREAS, the Town Council has previously approved the contract with Dina Sagarese for Preschool Program Service by Resolution R-2002-269; and

WHEREAS, the Town wishes to continue providing a preschool program service at Ivanhoe Community Center; and

WHEREAS, the instructor's fee is based upon the number of students that register and pay for the class; and

WHEREAS, The instructor will be compensated 75% of the class fee; and

WHEREAS, after review, the Town Council wishes to authorize the Mayor to approve the attached amendment with Dina Sagarese for preschool program service.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council of the Town of Davie hereby approves and authorizes the Mayor to enter into an amended contract attached as Exhibit "A" with Dina Sagarese for preschool program service at Ivanhoe Community Room.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2004

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2004.

## EXHIBIT A

### Amendment No. 3

Revise Item 2.1 "Preschool Programs/School Year"

**From:** Ivanhoe Community Center, 6101 SW 148 Avenue, Davie  
Monday through Friday 9:00 am to 12 noon

**To:** Ivanhoe Community Center, 6101 SW 148 Avenue, Davie  
Monday & Friday - 9:00 am to 12 noon and  
Tuesday, Wednesday, Thursday 9:00 am to 1:00 pm

Revise Item 5.1 "The preschool fees are as follows"

**From:** Monday, Wednesday, Friday      \$196.00 per month  
Tuesday, Thursday                      \$160.00 per month  
Registration Fee                          \$ 50.00  
(to be collected by Instructor and used for miscellaneous supplies)  
Scholarships are provided based on financial need.

**To:** Monday, Wednesday, Friday      \$240.00 per four week session  
Tuesday, Thursday                      \$240.00 per for week session  
Registration Fee                          \$ 50.00  
(to be collected by Instructor and used for miscellaneous supplies)  
Scholarships are provided based on financial need.

The new fee schedule will be in effect August 30, 2004.

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Dina Sagarese, Instructor

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Tom Truex, Mayor

**Subj: Date:**  
**From: To: Cc:**

**Re: pre school changes**  
**6/8/2004 12: 16:35 PM Eastern Daylight Time DaviePlaySchool**  
**Bette Stark@davie-fl.gov**  
**Dennis - Andresky@davie-fl.gov**

June 8, 2004

Bette

As per your request, the following letter is to address the changes that I would like to implement for the Fall 2004-2005 pre school year (beginning August 30th).

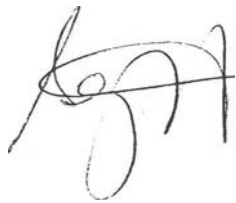
The schedule will need to change from 9-12 noon, Tuesday, Wednesday, and Thursday to 9-1 **p.m.** The schedule on Monday and Friday will remain the same, 9-12noon. Adding an addition hour on the above days will also reflect a rate change. The rate change is as follows:

Monday, Wednesday, Friday = \$240 per 4 weeks Tuesday and Thursday = \$240 per 4 weeks

The \$10 per hour increase will cover the cost of extending insurance, supplies, employee salaries, and all other operating expenses.

I look forward to hearing from you regarding this matter. In the Fall this will be the 11th year of the Davie Play School. We all look forward to continuing our successful relationship with the Town of Davie.

Dina Sagarese



<http://webmail.aol.com/fmsgview.adp?folder=Tl VUQk9Y &uid=8716573>

6/8/04